

2024 Academic Year

**Admission Guidelines of
Hiroshima Prefectural High School
Hiroshima Global Academy**

**Hiroshima Prefectural
Board of Education**

Table of Contents

○ Basic Policy on the Selection of Students for the 2024 Academic Year of Hiroshima Global Academy	1
○ Hiroshima Global Academy High School Admission Schedule for the 2024 Academic Year	2
○ 2024 Academic Year Admission Guidelines of Hiroshima Prefectural High School Hiroshima Global Academy	3
Chapter 1 The school	4
Chapter 2 Selection of students based on overseas collaboration agreements	4
Chapter 3 General selection for foreign and Japanese students	5
Chapter 4 Admission from Hiroshima Global Academy (JHS) to Hiroshima Global Academy (SHS)	7
Chapter 5 Others	7
◇ Format	
Form 1 ESSAY	8
Form 2 CERTIFICATE OF LANGUAGE PROFICIENCY IN ENGLISH	9
Form 3 LETTER OF RECOMMENDATION	10
○ Document for references	11
School Education Law(excerpt),	
Enforcement Regulation of the School Education Law(excerpt)	
School Regulations of Hiroshima Prefectural High Schools (excerpt)	

Basic Policy on the Selection of Students for the 2024 Academic Year of Hiroshima Global Academy

The selection of students for admission to Hiroshima Global Academy shall be based on the following criteria.

Section 1. Selection of students based on overseas collaboration agreements

The following admission procedures will be offered to those who have been recommended by related overseas etc. organizations which have concluded cooperative agreements with the Hiroshima Prefectural Board of Education.

1.1 Method of selection

- (a) Letter of recommendation and essay describing the student's motives for choosing HiGA.
- (b) Academic transcript
- (c) Certificate of language proficiency in English
- (d) Mathematics report
- (e) Subject report (other than mathematics)
- (f) Interview (will be conducted based on the applicant's documents)

1.2 Final selection

The decision shall be made based on a comprehensive evaluation of the items outlined in section 1.1 of this document.

Section 2. General selection for foreign and Japanese students

The following admission procedures will be implemented for foreign students and Japanese students who can meet the application requirements.

2.1 Method of selection

2.1.1 First stage

- (a) Essay describing the student's motives for choosing HiGA.
- (b) Academic transcript
- (c) Certificate of English language proficiency
- (d) Mathematics report
- (e) Subject report (other than mathematics)

2.1.2 Second stage

Applicants who pass the first stage will be selected based on the following:

- (a) General interview (will be conducted based on the application documents)
- (b) Examination interview (will be conducted based on the student's mathematics report)

2.2 Final selection

The decision shall be made based on a comprehensive evaluation of the items outlined in section 2.1 of this document.

**Hiroshima Global Academy High School Admission Schedule
for the 2024 Academic Year**

○ **Selection of students based on overseas collaboration agreements**

Content	Date
Application registration	From August 1 (Tue.) to September 7 (Thu.)
Submission of documents	From August 1 (Tue.) to September 21, 12PM (Thu.)
Interview	October 14 (Sat.)
Announcement of successful applicants	October 24 (Tue.)

○ **General selection for foreign and Japanese students**

Content	Date
Application registration	From August 1 (Tue.) to September 7 (Thu.)
Submission of documents	From August 1 (Tue.) to September 21, 12PM (Thu.)
Announcement of applicants who pass the first round	October 2 (Mon.)
Interview and Oral Examination	October 15 (Sun.) and 16 (Mon.)
Announcement of successful applicants	October 24 (Tue.)

The date and time are based on Japanese Standard Time.

**2024 Academic Year Admission Guidelines of
Hiroshima Prefectural High School Hiroshima Global Academy**

Admission to Hiroshima Prefectural High School Hiroshima Global Academy will be implemented under the “Basic Policy on the Selection of Students for the 2024 Academic Year of Hiroshima Global Academy” and the respective guidelines.

The definitions of certain phrases in this document are shown in the following box.

Phrases	Meaning
Junior high school	Secondary schools, special needs middle schools, compulsory education schools, and pre-secondary education schools
Junior high school graduation	Graduated from junior high school (or completed the first semester of secondary school)
Home school	The school from which the applicant graduated (completed) or is currently enrolled.
Enforcement regulations	Ordinance for Enforcement of the School Education Law (Ordinance of the Ministry of Education No. 11 of 1947)

The date and time stated in this document are based on Japanese Standard Time.

Chapter 1: The school

School name: Hiroshima Prefectural Hiroshima Eichi Gakuen High School
(Hiroshima Global Academy)
Address: 3137-2 Okushi, Osakikamijima, Toyota District, Hiroshima

Chapter 2: Selection of students based on overseas collaboration agreements

Section 2.1. Recruitment

2.1.1 Eligibility

Applicants must meet the following requirements.

- Has foreign citizenship
- Born between April 2, 2007 and December 31, 2009
- Recommended by related overseas etc. organizations which have concluded cooperative agreements with the Hiroshima Prefectural Board of Education (hereinafter referred to as "Overseas Partner Organization")
- Fall under, or be expected to fall under any of the items outlined in Article 95 of the Enforcement Regulations by August 2024

2.1.2 Application capacity

10 students

Section 2.2. Application

2.2.1 Application period

- (a) Application registration
From August 1 (Tue.) to September 7 (Thu.)
- (b) Submission of documents
From August 1 (Tue.) to September 21, 12PM (Thu.)

2.2.2 How to apply

- Applicants are required to register their applications online within the period specified in **2.2.1** (a). The details of application registration will be announced in the Admission Guidelines of Hiroshima Global Academy.
- Applicants must fill out the required parts of the following documents (1) and (2), receive documents (3) and (4) from the principal of their home school etc., and receive (5) from the Overseas Partner Organization and submit all the documents from (1) to (5) to the principal of the applicant's home school within the period specified in **2.2.1** (b). The details of the submission method will be announced in the Admission Guidelines of Hiroshima Global Academy.
 - (1) Essay describing the student's motives for choosing HiGA (Form 1)
 - (2) Mathematics report and Subject report (other than mathematics)
The details of the report will be announced in the Admission Guidelines of Hiroshima Global Academy.
 - (3) Academic transcript
 - (4) Certificate of language proficiency in English (Form 2)
 - (5) Letter of recommendation (Form 3)
- The payment of the 2,200-yen application fee will be announced later in the admissions guidelines published by the principal of Hiroshima Global Academy.

Section 2.3. Selection

2.3.1 Policy

Selection shall be conducted in accordance with the "Basic Policy on the Selection of Students for the 2024 Academic Year of Hiroshima Global Academy".

2.3.2 Interview

A personal interview will be conducted online based on the contents of the application documents.

2.3.3 Dates of the interview

October 14 (Sat.), 2023

2.3.4 Examination timetable

The time of the interview will be announced at a later date.

2.3.5 Determination of successful applicants

- The principal of the high school shall establish and chair an admission selection committee.
- The principal of the high school shall make a decision based on a comprehensive evaluation of the recommendation letters, statements of purpose, transcripts, certificate of English language proficiency, mathematics report, subject report, and interviews.

2.3.6 Announcement of successful applicants

The principal of the high school shall announce the successful applicants on October 24 (Tue.).

Chapter 3: General selection for foreign and Japanese students

Section 3.1. Recruitment

3.1.1 Eligibility for application

Applicants must meet one of the following lists of conditions, (a) or (b).

- (a) Those who have foreign citizenship, were born between April 2, 2007 and December 31, 2009, and fall into one of the following categories by August 2024 are eligible to apply.
- Has graduated or is expected to graduate from junior high school.
 - Falls under or is expected to fall under any of the items outlined in Article 95 of the Enforcement Regulations.
- (b) Those who have Japanese nationality, were born between April 2, 2007 and April 1, 2009, fall under one of the following categories by August 2024, and have studied at an overseas school for at least five years are eligible to apply.
- Has graduated or is expected to graduate from junior high school.
 - Falls under or is expected to fall under any of the items outlined in Article 95 of the Enforcement Regulations.

3.1.2 Application capacity

The number of students who will be admitted as specified in section 4.2, and the number of the successful applicants for admission based on the overseas collaboration agreement shall be excluded from the admission capacity (60 students).

Section 3.2. Application

3.2.1 Application period

- (a) Application registration
From August 1 (Tue.) to September 7 (Thu.)
- (b) Submission of documents
From August 1 (Tue.) to September 21, 12PM (Thu.)

3.2.2 How to apply

- Applicants are required to register their applications online within the period specified in **3.2.1**
(a). The details of application registration will be announced in the Admission Guidelines of Hiroshima Global Academy.
- Applicants must fill out the required parts of the following documents (1) and (2), receive documents (3) and (4) from the principal of the applicant's home school etc., and submit all the documents from (1) to (4) to the principal of the school you attended within the period specified in **3.2.1** (b). The details of the submission method will be announced in the Admission Guidelines of Hiroshima Global Academy.

- (1) Essay describing the student's motives for choosing HiGA (Form 1)
- (2) Mathematics report and Subject report (other than mathematics)
The details of the report will be announced in the Admission Guidelines of Hiroshima Global Academy.
- (3) Academic transcript
- (4) Certificate of language proficiency in English (Form 2)
- The payment of the 2,200-yen application fee will be announced later in the admissions guidelines published by the principal of Hiroshima Global Academy.

Section 3.3. Selection

3.3.1 Policy

Selection shall be conducted in accordance with the "Basic Policy on the Selection of Students for the 2024 Academic Year of Hiroshima Global Academy".

3.3.2 First round of selection

- Document screening will be conducted for all applicants
- Determination of applicants who pass the first round
The principal of the high school will establish and chair an admission selection committee.
The principal of the high school will make a decision based on a comprehensive evaluation of the application documents described in 3.2.2
- . Announcement of applicants who pass the first round
The principal of the high school shall announce applicants who pass the first round on October 2 (Mon.).

3.3.3 Second round of selection

Applicants who have passed the first round will be selected according to the following procedures.

- Interview
A personal interview will be conducted online based on the contents of the application documents.
- Oral examination
An oral examination will be conducted online based on Mathematics report specified in 3.2.2(2).
- Date of the interview and oral examination
October 15 (Sun.) and 16 (Mon.), 2023
- Examination timetable
Times for the interview and oral examination will be announced at a later date.

3.3.4 Determination of successful applicants

- The principal of the high school shall set up and chair an admission selection committee.
- The principal of the high school shall make a decision based on a comprehensive judgment of the results of the interview and oral examination conducted in **3.3.3 Second round of selection** above.

3.3.5 Announcement of successful applicants

The principal of the high school shall announce the successful applicants on October 24 (Tue.).

3.3.6 Implementation of Advancement

The school may offer a spot to unsuccessful applicant in the event that a successful applicant withdraws their application. These offers will be made after the second round of the admissions process. Additionally, these offers will be subject to the number of available spots in HiGA's high school program. In this case, the principal of the high school will announce the results in accordance with the Admission Guidelines of Hiroshima Global Academy.

Chapter 4: Admission from Hiroshima Global Academy (JHS) to Hiroshima Global Academy (SHS)

Section 4.1. Submission of a letter of intent to enroll

Students in the third grade of Hiroshima Global Academy JHS must submit a letter of intent to enroll in Hiroshima Global Academy SHS (form to be determined by the principal). The form will be provided by the principal of Hiroshima Global Academy JHS to the principal of Hiroshima Global Academy SHS by July 24 (Mon.), 2023.

Section 4.2. Treatment in the selection of applicants

- Students who have submitted a letter of intent to enroll in Hiroshima Global Academy SHS (referred to as "prospective students") will not have to apply for the admissions process if they are enrolling from Hiroshima Global Academy JHS and have submitted a letter of intent.
- A student who has not submitted a letter of intent to decline admission to Hiroshima Global Academy SHS, may apply for admission to a public high school other than Hiroshima Global Academy SHS.

Chapter 5: Others

- Students who meet the qualifications for admission by March 2024 will be admitted in April 2024. After that, students who meet the eligibility requirements by August 2024 will be admitted in September 2024.
- The school will prepare the Admission Guidelines of Hiroshima Global Academy.
- If it is confirmed that there is any falsehood in the application (academic record, transcript, etc.), admission may be cancelled even after it has been granted.
- Forms (No. 1 through No. 3) can be downloaded and used.
- In addition to what is provided in these guidelines, necessary matters will be determined separately by the Director of the Hiroshima Prefectural Board of Education.

ESSAY

Mr. Kazuhiko Fukushima
Principal, Hiroshima Global Academy
3137-2 Okushi, Osakikamijima, Toyota District,
Hiroshima, JP 7250303

Dear Principal Fukushima,

I would like to apply for admission to your school for the following reasons.

- What I would like to achieve in the future is

- What I want to learn in high school is

- The reason why I chose your school is

Sincerely,

_____ (Applicant's signature)

_____ (Parent's / guardian's signature)

CERTIFICATE OF LANGUAGE PROFICIENCY IN ENGLISH

Mr. Kazuhiko Fukushima
Principal, Hiroshima Global Academy
3137-2 Okushi, Osakikamijima, Toyota District,
Hiroshima, JP 7250303

Dear Principal Fukushima,

I verified the following person's English proficiency using the details outlined in this form.

Name: _____ Birthdate: _____ / _____ / _____

Graduation date / Expected graduation date: _____ / _____ / _____

【English Language Proficiency】

Please check the box that applies to the English proficiency verification process.

- CEFR A1 level or higher
- CEFR A2 level or higher
- CEFR B1 level or higher
- CEFR B2 level or higher
- CEFR C1 level or higher
- CEFR C2 level or higher

【Rationale for the Verification】

Please check the box (you can make multiple choices) that applies to the verification process and provide a brief overview in the comments section below.

- The applicant's score report in English classes at school (Please attach the PDF files.)
- The applicant's extracurricular activities related to the English language (Please attach the PDF files.)
- The applicant's scores on English language qualifications and exams (Please attach the PDF files.)
- Other

[Your comments]

Sincerely,

(Signature)

(Job title) (Organization name)

(Organization address)

(Organization phone number)

LETTER OF RECOMMENDATION

Mr. Kazuhiko Fukushima
Principal, Hiroshima Global Academy
3137-2 Okushi, Osakikamijima, Toyota District,
Hiroshima, JP 7250303

Dear Principal Fukushima,

I would like to recommend the following person to you because I believe that they are suitable for admission to your school.

Name: _____ Birthdate: _____ / _____ / _____

Graduation date / Expected graduation date: _____ / _____ / _____

The reasons for the recommendation are as follows:

- My nominee's reasons for enrolling in your school are

- My nominee is interested in

- My nominee's characteristics are

Sincerely,

(Signature)

(Job title) (Organization name)

(Organization address)

(Organization phone number)

School Education Law (excerpt)

March 31, 1947

Law No. 26

(Qualifications for admission)

Article 57

Those who are eligible to enter a senior high school must have graduated from a junior high school, an equivalent educational institute, a compulsory education school, have completed the first semester of secondary education, or be recognized to have equivalent or higher academic ability as specified by the Minister of Education, Culture, Sports, Science and Technology.

Enforcement Regulations of the School Education Law (excerpt)

May 23, 1947

Ordinance of the Ministry of Education, Culture, Sports, Science and Technology No. 11

(Persons who are recognized as having academic abilities equivalent or superior to those who have graduated junior high schools)

Article 95

Pursuant to Article 57 of the School Education Law, a person who is deemed to have the academic ability equivalent or superior to that of a person who has graduated from a junior high school, regarding admission to a senior high school, must meet one or more of the following conditions:

1. Has completed nine years of school education in a foreign country
2. At an overseas educational institution, has completed a course accredited by the Minister of Education, Culture, Sports, Science and Technology as having a course equivalent to a junior high school course
3. Has been designated by the Minister of Education, Culture, Sports, Science and Technology.
4. Has been certified as having academic ability equivalent or superior to that of a junior high school graduate in accordance with the Regulations for Recognition of Junior High School Graduation Levels for Persons Exempted from Deferment of Schooling Obligations (Ministry of Education Ordinance No. 36 of 1966).
5. Others who are recognized by the high school as having academic abilities equivalent to or higher than those of a junior high school graduate.

School Regulations of Hiroshima Prefectural High Schools (excerpt)

June 23, 1953

Hiroshima Prefectural Board of Education Regulation No. 4,

(School District, etc.)

Article 13

A person who is eligible to attend a Hiroshima prefectural high school shall have a guardian (the guardian with parental authority or the guardian of a minor. Alternatively, the representative of the guardian in the case of an accident or other unavoidable circumstances happening to the guardian with parental authority or the guardian of a minor. The same shall apply hereinafter.) with a residence in Hiroshima Prefecture (or, if the guardian is a juridical person, the location of their principal office. The same shall apply in paragraph (4).) However, in the case of Hiroshima Global Academy SHS, it is not necessary for the guardian to have a residence in Hiroshima Prefecture.

(2) The representative of the guardian with parental authority or the guardian of a minor set forth in paragraph (1) shall be adult who is capable of earning an independent living.

(3) If the school principal finds that the representative of the guardian with parental authority or the guardian of a minor set forth in paragraph (1) is not appropriate, the principal may have the representative changed.

(4) Notwithstanding the provision of paragraph (1), if the guardian of the student (excluding the guardian of a student enrolling in the Hiroshima Global Academy SHS) does not have a residence in Hiroshima Prefecture, but has special circumstances and has obtained permission from the Board of Education, the student may attend a Hiroshima prefectural high school.

(5) With regard to a person who has enrolled in a Hiroshima prefectural high school without the permission set forth in the preceding paragraph, the Board of Education shall rescind the admission and take other necessary measures.

【Inquiries about Admission Guidelines】

Hiroshima Prefectural Board of Education
Entrance Examination Regulation Division

Hiroshima-shi, Naka-ku, Motomachi 9-42

〒730-8514

Tel (082) 513-4992

Information on the selection of new students is provided on our website.

Hiroshima Prefectural Board of Education Homepage

(Hotline Education Hiroshima)

<https://www.pref.hiroshima.lg.jp/site/kyouiku/>